

# Booking Online at St Vincent's Private Hospital Sydney

Our aim is to ensure that your admission to hospital runs smoothly, please complete your online admission as soon as possible so that our team can start working on your upcoming visit.

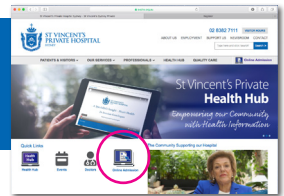


**ST VINCENT'S  
PRIVATE HOSPITAL**  
SYDNEY

CONDUCTED BY THE SISTERS OF CHARITY OF AUSTRALIA

## Step One - Accessing our Online Portal

1. Please go to our website [svphs.org.au](http://svphs.org.au)
2. Click on the **Online Admissions** button



## Step Two - Logging into your Online Profile

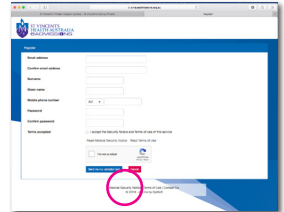
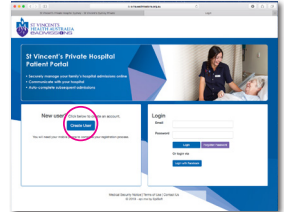
### New User

1. Please select **'Create User'**. You will be asked to enter your details to create an online profile.
2. Please read our Security Notice and Terms of Use (locate at bottom of screen) then tick the check box.
3. You will be required to complete a two factor security authentication. This includes a validation code being sent to a mobile phone. Please have your mobile phone ready for this.
4. Once security measures are completed, you will be taken to the patient details form.

*\*Please remember your username and password as this can be used to return to your online profile*

### Returning User

If you have an existing online profile please enter your username and password within the log in section of the site.



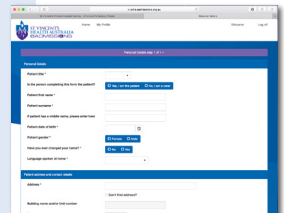
## Step Three - Completing a New Admission

### New User

1. Please complete the patient details form for your admission.
2. Select **'New Admission'** and complete all required sections.

### Returning User

Select **'New Admission'** and complete all required sections.



**If you have any questions, please contact our team on  
1300 052 602 for assistance.**



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Inspired  
by  
You